



## **Board of Governors of the City of London Freemen's School**

**Date:** THURSDAY, 21 NOVEMBER 2019

**Time:** 11.00 am

**Venue:** COMMITTEE ROOMS, WEST WING, GUILDHALL, EC2V 5HH

<b>Members:</b>	Deputy Philip Woodhouse (Chairman)	Alderwoman Susan Langley
	Deputy Roger Chadwick (Deputy Chairman)	Alderman Bronek Masojada
	Deputy John Bennett	Andrew McMillan
	Nicholas Bensted-Smith (Ex- Officio Member)	Deputy Hugh Morris
	Deputy Kevin Everett	Graham Packham
	Nicholas Goddard	Deputy Elizabeth Rogula
	Tracey Graham	Deputy James Thomson (Ex-Officio Member)
	Brian Harris	Councillor Chris Townsend
	Michael Hudson	Gillian Yarrow

**Enquiries:** Polly Dunn  
[polly.dunn@cityoflondon.gov.uk](mailto:polly.dunn@cityoflondon.gov.uk)

**Lunch will be served in Guildhall Club at 1pm**

**NB part of this meeting may be subject to audio visual recording**

**John Barradell  
Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and non-public summary of the meeting held on 25 September 2019.  
  
**For Decision**  
(Pages 1 - 6)
4. **PUBLIC OUTSTANDING ACTIONS**  
Report of the Town Clerk.  
  
**For Information**  
(Pages 7 - 8)
5. **DRAFT MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE [TO FOLLOW]**  
To receive the draft public minutes non-public summary of the Finance, General Purposes and Estates Sub-Committee meeting held on 6 November 2019.  
  
**For Information**
6. **DRAFT MINUTES OF THE ACADEMIC & PERSONNEL SUB-COMMITTEE [TO FOLLOW]**  
To receive the draft public minutes and non-public summary of the Academic and Education Sub-Committee meeting held on 6 November 2019.  
  
**For Information**
7. **HEADMASTER'S REPORT**  
Report of the Headmaster.  
  
**For Information**  
(Pages 9 - 10)
8. **HEAD OF JUNIOR SCHOOL REPORT**  
Report of the Head of the Junior School.  
  
**For Information**  
(Pages 11 - 14)

9. **HEADMASTER'S REPORT ON POLICIES**

Report of the Headmaster.

**For Information**  
(Pages 15 - 38)

10. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 FOR THE CHARITIES ADMINISTERED IN CONNECTION WITH THE CITY OF LONDON FREEMEN'S SCHOOL**

Report of the Chamberlain.

**For Information**  
(Pages 39 - 58)

11. **DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 FOR THE CITY OF LONDON FREEMEN'S SCHOOL BURSARY FUND**

Report of the Chamberlain.

**For Information**  
(Pages 59 - 78)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 September 2019.

**For Decision**  
(Pages 79 - 86)

16. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

**For Information**  
(Pages 87 - 88)

17. **DRAFT NON-PUBLIC MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE [TO FOLLOW]**  
To receive the draft non-public minutes of the Finance, General Purposes and Estates Sub-Committee meeting held on 6 November 2019.
- For Information**
18. **DRAFT NON-PUBLIC MINUTES OF THE ACADEMIC AND PERSONNEL SUB-COMMITTEE [TO FOLLOW]**  
To receive the draft non-public minutes of the Academic and Personnel Sub-Committee meeting held on 6 November 2019.
- For Information**
19. **HEADMASTER'S NON-PUBLIC REPORT**  
Report of the Headmaster.
- For Information**  
(Pages 89 - 106)
20. **BURSAR'S REPORT**  
Report of the Bursar.
- For Information**  
(Pages 107 - 110)
21. **FEE DEPOSIT REPORT**  
Report of the Bursar.
- For Decision**  
(Pages 111 - 116)
22. **PROPOSED 2020/21 REVENUE BUDGET**  
Joint report of the Chamberlain and the Headmaster.
- For Decision**  
(Pages 117 - 148)
23. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND**  
Joint report of the Chamberlain, Headmaster and City Surveyor.
- For Decision**  
(Pages 149 - 158)
24. **DELEGATED AUTHORITY REQUEST: APPOINTMENT OF MAIN CONTRACTOR FOR THE MAIN HOUSE PHASE 2 WORKS.**  
Report of the City Surveyor.
- For Decision**  
(Pages 159 - 160)

25. **SAFEGUARDING UPDATE**  
The Headmaster to be heard.

**For Information**

26. **ACTION TAKEN BETWEEN MEETINGS**  
Report of the Town Clerk.

**For Information**  
(Pages 161 - 162)

27. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**